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## Introduction

During the meeting in New York, we agreed on the process steps which are part of the KTDI Pilot Process. We need to elaborate on these steps in order to clarify:

1. Who owns this process step.
2. Who executes this process step (multiple actors may be involved).
3. Which activities are part of this process step (and which actor executes which activity).
4. What is the required input of this process step. A distinction can be made between:
  - a. Data Building Blocks which are part of the KTDI Profile;
  - b. Other data;
  - c. Attestation(s) (which can be considered to be some kind of document).
    - Claim, e.g. 'Crossed Border – NLD Departure'.
    - Reasoning: why is this attestation needed.
  - d. Which process step should be the source for the input.
5. What is the output of this process step. Here, a distinction can be made between:
  - a. Data Building Blocks which are part of the KTDI Profile;
  - b. Other data;
  - c. Attestation(s) (which can be considered to be some kind of document).
    - Claim, e.g. 'Crossed Border – NLD Departure'.
    - Reasoning: why is this attestation needed.
  - d. Which process step should be the target for the output.

In his document, each process step owner can fill in the required details of a process step.

### Point of Contact

Please fill in:

Organization	
Name	
E-mail	

Remarks

<remarks>
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## Process Decomposition

Process Step Invite Traveller to Participate in Pilot		
<b>1. Owner</b>	Air Carrier: <ul style="list-style-type: none"> <li>•KLM</li> <li>•Air Canada</li> </ul>	
<b>2. Actor</b>	Air Carrier, Traveller	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>	Process Step 'Book a Flight'.	
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

Process Step Create a Digital ID		
<b>1. Owner</b>	NOID (NLD) IRCC (CAN)	
<b>2. Actor</b>	Traveller	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>	Process Step 'Book a Flight'.	
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

Process Step Create a KTDI Profile		
<b>1. Owner</b>		
<b>2. Actor</b>	Traveller	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>	Process Step 'Create a digital ID'.	
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

Process Step <sup>5.1.2.E</sup>		
<b>1. Owner</b>		
<b>2. Actor</b>	Traveller	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

Process Step Check in		
<b>1. Owner</b>	Air Carrier: <ul style="list-style-type: none"> <li>•KLM</li> <li>•Air Canada</li> </ul>	
<b>2. Actor</b>	Air Carrier, Traveller	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

Process Step Grant Priority Access to Security Screening		
<b>1. Owner</b>		
<b>2. Actor</b>		
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		



Process Step Border Control – Departure NLD		
<b>1. Owner</b>	Royal Marechaussee	
<b>2. Actor</b>	Royal Marechaussee, Traveller	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

Process Step Post-Security (CAN only)		
<b>1. Owner</b>		
<b>2. Actor</b>		
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

Process Step Visit Lounge		
<b>1. Owner</b>	Air Carrier: <ul style="list-style-type: none"> <li>•KLM</li> <li>•Air Canada</li> </ul>	
<b>2. Actor</b>	Air Carrier, Traveller	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

Process Step Board the Plane		
<b>1. Owner</b>	Air Carrier: <ul style="list-style-type: none"> <li>•KLM</li> <li>•Air Canada</li> </ul>	
<b>2. Actor</b>	Air Carrier, Traveller	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

Process Step Arrival of Flight		
<b>1. Owner</b>	Air Carrier: <ul style="list-style-type: none"> <li>•KLM</li> <li>•Air Canada</li> </ul>	
<b>2. Actor</b>	Air Carrier	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

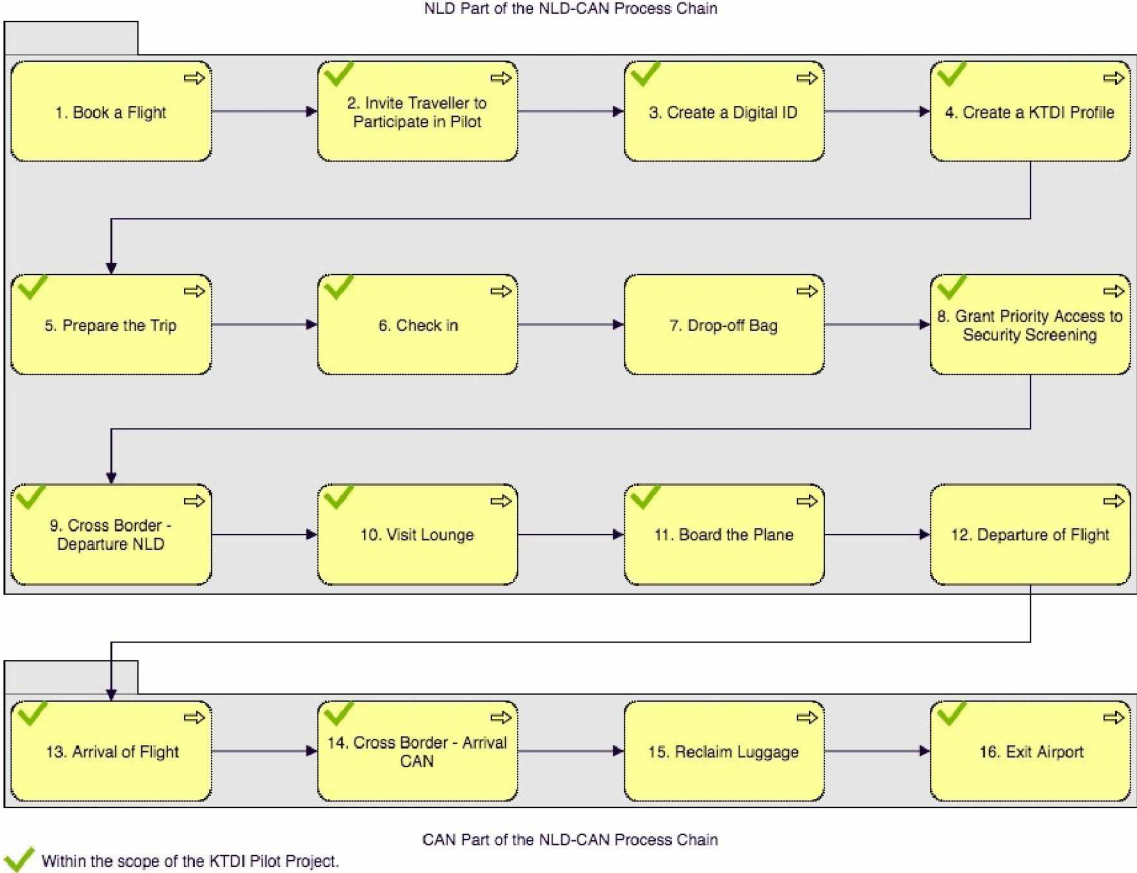
Process Step Cross the Border – Arrival NLD		
<b>1. Owner</b>	Royal Marechaussee	
<b>2. Actor</b>	Royal Marechaussee, Traveller	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

Process Step Cross the Border – Arrival CAN		
<b>1. Owner</b>	CBSA	
<b>2. Actor</b>	CBSA, Traveller	
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		

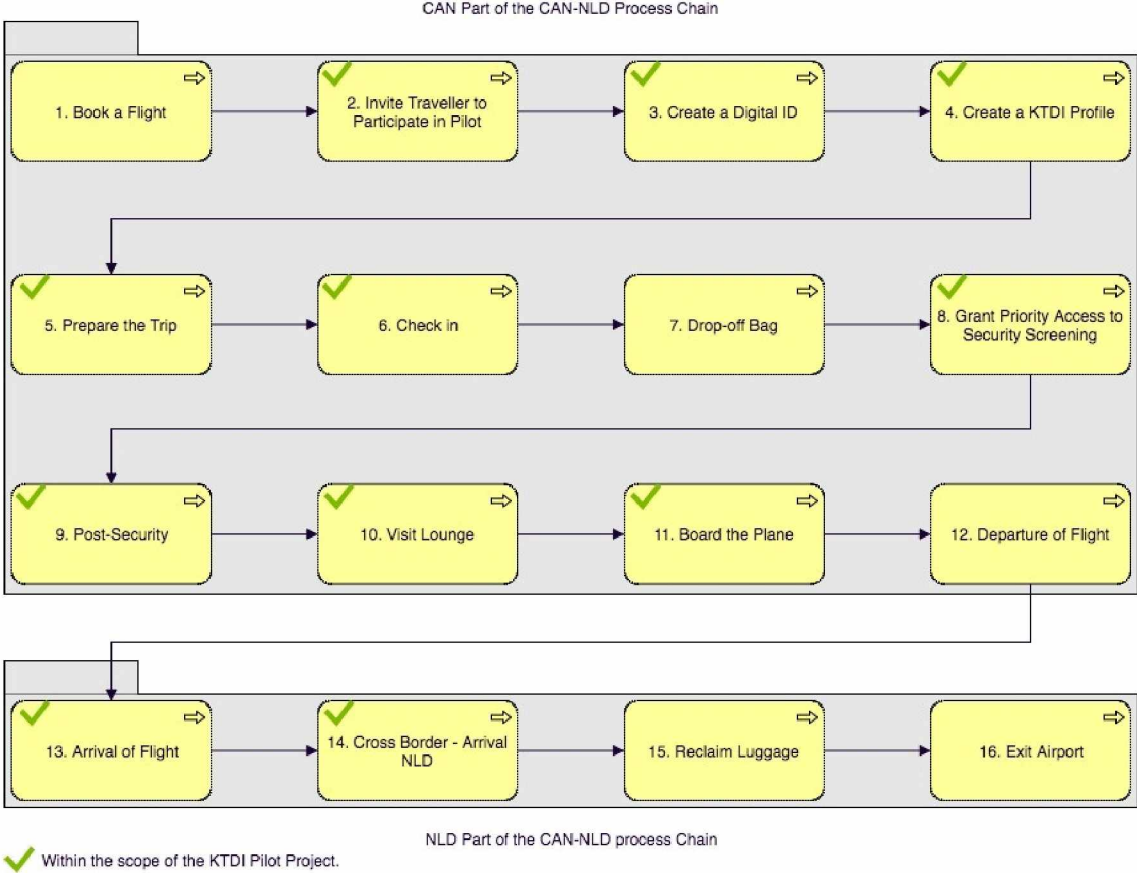
Process Step Exit Airport (CAN only)		
<b>1. Owner</b>		
<b>2. Actor</b>		
<b>3. Activities</b>		
<b>4.a Input – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>4.b Input - Data</b>		
<b>4.c Input - Attestation</b>	Claim	
	Reason for Attestation	
<b>4.d Source of Input</b>		
<b>5.a Output – Data Building Blocks</b>	KTDI - Base	Yes / No
	Travel Document – Base	Yes / No
	Travel Document – Holder	Yes / No
	Travel Document – FI	Yes / No
	Schengen Entry Declaration	Yes / No
	Contact Details – Home Address	Yes / No
	Contact Details – Phone (Private)	Yes / No
	Contact Details – E-mail (Private)	Yes / No
	Loyalty Programme	Yes / No
	Business – Postal Address	Yes / No
	Business – Visiting Address	Yes / No
<b>5.b Output - Data</b>		
<b>5.c Output - Attestation</b>	Claim	
	Reason for Attestation	
<b>5.d Target of Output</b>		



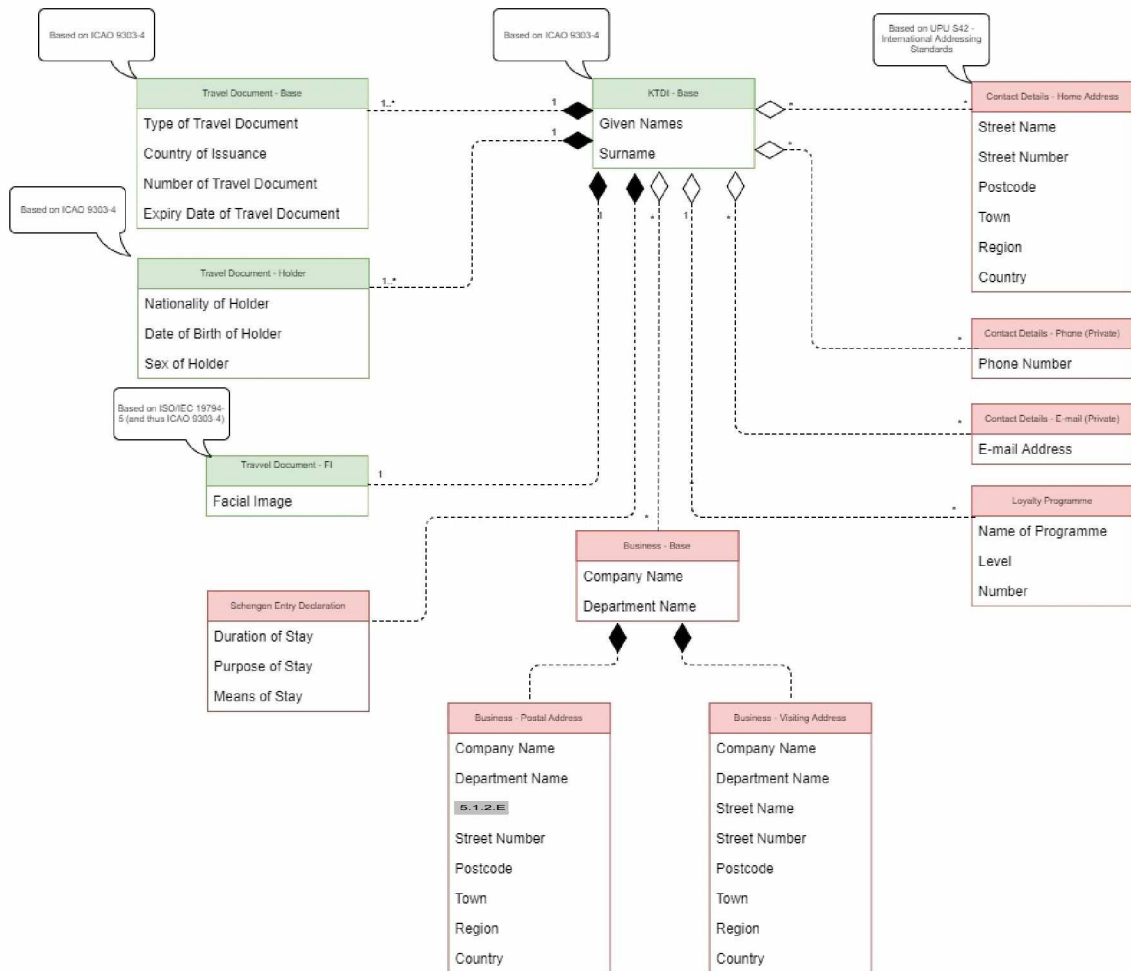
Appendix A – Process NLD → CAN



Appendix B – Process CAN → NLD



## Appendix C – Data Building Blocks of the KTDI Profile



**Explanation**

